

**IMPORTANT!**

**THIS PAGE IS INTENDED FOR:  
PRIMARY PRINCIPAL, LOCATION PRINCIPAL or PRINCIPAL  
APPLICANTS.**

Please note, all applicants for a primary principal, location principal or principal license are subject to FBI and State criminal history checks. These applicants are required to submit a set of fingerprints on a fingerprint card SUPPLIED BY THE NEVADA DEPARTMENT OF AGRICULTURE.

The Director may refuse to issues a license to a primary principal, location principal or principal applicants who has been convicted of, or entered a plea of guilty, guilty but mentally ill or nolo contendere to a category A or B felony or a category C, D or E felony if the conviction occurred or the plea was entered for the category C, D or E felony during the immediately preceding 10 years in any court of competent jurisdiction in the United States or any other country. Applicants are required to provide information about their conviction on a Criminal Conviction Disclosure form supplied by the Nevada Department of Agriculture. Information presented on the form will be subject to review by the Nevada Department of Agriculture.

DUE TO THE TIME IT TAKES TO COMPLETE THE FINGERPRINTING PROCESS AND NECESSARY PAPERWORK, ALL APPLICANTS FOR A PRIMARY PRINCIPAL, LOCATION PRINCIPAL OR PRINCIPAL LICENSE ARE ADVISED TO CONTACT THE NEVADA DEPARTMENT OF AGRICULTURE OFFICE IN SPARKS, NEVADA, AS SOON AS POSSIBLE TO RECEIVE FINGERPRINT CARD AND THE REQUIRED FORMS AND OTHER INFORMATION. IN ADDITION, ALL QUESTIONS RELATING TO CRIMINAL HISTORY CHECKS, COMPLETION OF THE FORMS, ETC., ARE TO BE DIRECTED TO THE NEVADA DEPARTMENT OF AGRICULTURE'S HEADQUARTERS OFFICE IN SPARKS, NEVADA.

In addition to submitting fingerprints and a Criminal Conviction Disclosure form, applicants will also be required to provide information about their pest control license history. Applicants who have held a pest control license in another state must indicate whether they have ever had their pest control license, or permit to conduct pest control, denied, revoked, or suspended; and if so, the reason(s) for the denial, revocation or suspension.

FOR ALL REQUESTS ABOUT THE FINGERPRINT CARDS, FORMS, CRIMINAL HISTORY CHECKS, ETC., CONTACT RUTH TIETJEN, AT (775) 353-3712 or [PCO@AGRI.NV.GOV](mailto:PCO@AGRI.NV.GOV)

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